



**4LSAB System improvement and Learning Framework (SILF)
TERMS OF REFERENCE (August 2023)**

1.	PURPOSE
1.1	The SILF will use their shared understanding of Safeguarding Adult Review findings and local services with the 4LSAB safeguarding system. SILF will use coding techniques to develop themes to articulate the underpinning ‘why’ reasons behind the more surface learning about ‘what happened’ in a case, which allows an in depth analysis of the extracted data.
1.2	KEY MEMBERSHIP
	<p>The SILF consists of key partners across the 4LSAB area:</p> <p>HIWFRS Solent NHS Trust PSAB IOW Council IOW SAB Independent Chair PSAB SSAB Principal Social Work Southampton City Council HIW ICB HSAB Southern Health NHS foundation Trust Hampshire and IoW Constabulary SHFT</p> <p>The SILF group will review and widen the membership as required.</p>
1.3	Chairing arrangements
	Jacki Metcalfe
1.4	Frequency of Meetings
	3 times per year
1.5	Responsibilities
	<p>The SILF subgroup is not a formal sub-group of the 4LSAB.</p> <p>The SILF will use their shared understanding of the cases and local services and will use coding techniques to develop themes to articulate the underpinning ‘why’ reasons behind the more surface learning about ‘what happened’ in a case.</p> <p>The emerging learning can be used to support informed development of</p>

	<p>strategic priorities and plans by the Safeguarding Adult Boards.</p> <p>Over time this kind of learning can be used to improve our commissioning of new SARs and influence the review process to gain understanding from the 'why' questions, in addition to the 'what' questions.</p>
1.6	Methodology
	<p>The SILF database consists of systems findings that have emerged from Safeguarding Adult Reviews (SARs) and these are then themed using further qualitative review and frequently appearing themes are developed into codes.</p> <p>Systems findings provide generalizable learning about systemic functioning. To understand the functioning of the system we need to explore performance within its wider context and consider wider organisational factors that influence performance at work.</p> <p>SILF is a reductive approach - SARs provide a large amounts of data which the SILF framework is used to reduce to specific and coherent themes.</p>
1.7	Reporting
	An annual report will be submitted in March to the 4LSABs.
1.8	Review of TOR
	Terms of Reference will be reviewed every 2 years.