

Hampshire Safeguarding Adults Board

Learning and Review Subgroup Terms of Reference

1. Purpose of the Learning and Review Subgroup (LRS):

- 1.1. To act as a subgroup of the Hampshire Safeguarding Adults Board (HSAB) to ensure the statutory responsibilities are carried out in respect of safeguarding adult reviews (SARs) (both discretionary and statutory) and other forms of learning activities. This includes identifying and sharing systems learning. These TORs should be read in combination with the SAR Policy and Toolkit.

2. The remit of the LRS is to:

- 2.1. Ensure that HSAB meets its requirements under s44 of the Care Act 2014 through following the SAR Policy and Toolkit (November, 2019).
- 2.2. Receive SAR referrals and gather scoping information, carefully examine the facts to inform decision making about next steps. The LRS will make recommendations to the independent chair for a final decision as to whether a discretionary SAR, Statutory SAR or other learning approach is appropriate to apply. In reaching a recommendation for the independent chair, voting rights are restricted to statutory members as below:
 1. Police
 2. Local Authority
 3. CCGs

It is expected that the CCGs will collaborate to ensure there is 'one voice' from health on behalf of all CCGs. This will enable decisions to be made in a balanced, impartial and comprehensive way. It is recommended that the HSAB board manager is consulted in reaching a decision. Should no consensus be reached amongst the wider group, then guidance will be obtained from the HSAB independent chair, on a case by case basis.

- 2.3. The LRS will be considered quorate as long as representation is present at the meeting from the agencies listed in 2.2.

3. Meeting arrangements

- 3.1. The chair and vice chair of the LRS will be appointed by the independent chair of the HSAB for a term of two years.

- 3.2. The LRS will meet bi-monthly and will convene as necessary, extra meetings to consider specific referrals. Where possible, extraordinary meetings will be carried out on a virtual basis.

4. LRS Business process

- 4.1. The LRS will ensure wider communication will be carried out with multiagency partners in accordance with the agreed protocol.
- 4.2. The LRS will consider key themes arising from learning and reviews, domestic homicide reviews and mental health homicide reviews carried out in other local authority areas and will consider and disseminate key learning accordingly through via the HSAB members, HSAB website learning from experience pages and other lines of communication as identified.

5. Reporting arrangements

- 5.1. The chair of the LRS will update HSAB on the work and progress of the group including updates on any SAR review commissioned.