

Safeguarding Adult Review executive summary guidance

Content of report:

Introduction

- This document is intended to provide an overview of the recommendations of the Safeguarding Adult Review Panel or Learning and Review Subgroup, instigated by the Safeguarding Adults Board.
- A Safeguarding Adult Review will endeavour to learn lessons and make recommendations for change/propose questions to the board, which will help to improve the safeguarding outcomes for adults with care and support needs in the future.
- The Overview Report brings together, and draws overall conclusions from the information and analysis contained in the Individual Management Reviews and reports commissioned from any relevant parties.
- List contributors to the review and the nature of their contributions.
- Cite contribution of family members and any others.

Case summary

- Provide a brief and anonymous overview of the specific individual circumstances that led to a Safeguarding Adult Review being undertaken.
- Provide reasons for conducting the review and what Safeguarding Adult Review criteria were met (or if the criteria were not met the reason for conducting the discretionary review).

Terms of Reference

- Detail the agreed terms of reference

Relatives/other relevant persons

- Provide brief and anonymous details of relatives/other relevant persons (as appropriate).

Conclusions and Recommendations

- Cite the key themes and lessons arising from the Safeguarding Adult Review and how those lessons should be translated into recommendations for action.
- Recommendations or questions for the board should be few in number, focused and specific and capable of being implemented. Views on how these could be achieved should be included. Consideration should be given to the resources required to implement the recommendations. If there are lessons for national, as well as local, policy and practice these should be highlighted.