

## **Hampshire Safeguarding Adults Board**

### **Learning and Review Subgroup Terms of Reference**

#### **1. Purpose of the Learning and Review Subgroup (LRS):**

- 1.1. To act as a subgroup of the Hampshire Safeguarding Adults Board (HSAB) to ensure the statutory responsibilities are carried out in respect of safeguarding adult reviews (SARs) (both Discretionary and Mandatory) and other forms of learning activities. This includes identifying and sharing systems learning. These TORs should be read in combination with the SAR Policy and Toolkit.

#### **2. The remit of the LRS is to:**

- 2.1. Ensure that HSAB meets its requirements under s44 of the Care Act 2014 through following the SAR Policy and Toolkit.
- 2.2. Receive SAR referrals, complete a triage process involving the three statutory partners to determine whether a referral should progress, gather scoping information, and carefully examine the facts to inform decision making about next steps. The LRS will make recommendations to the independent chair for a final decision as to whether a Mandatory or Discretionary SAR or other learning approach is appropriate to apply. In reaching a recommendation for the independent chair, views must be received by the statutory members as below:

1. Police
2. Local Authority
3. Integrated Care Board

It is expected that the Integrated Care Board will collaborate to ensure there is 'one voice' on behalf of all health providers. This will enable decisions to be made in a balanced, impartial, and comprehensive way. Should no consensus be reached amongst the wider group, then guidance will be obtained from the HSAB board manager and independent chair, on a case-by-case basis.

- 2.3. The LRS will be considered quorate if representation is present at the meeting from the agencies listed in 2.2.

### **3. Meeting arrangements**

- 3.1. The chair of the LRS will be appointed by the independent chair of the HSAB for a term of two years.
- 3.2. The LRS will meet monthly and will convene as necessary, extra meetings to consider specific referrals. Meetings will be held virtually unless the group decides to meet face to face.

### **4. LRS Business process**

- 4.1. The LRS will ensure wider communication is carried out with multiagency partners in accordance with the agreed protocol.
- 4.2. The LRS will consider key themes arising from learning and reviews, domestic homicide reviews and mental health homicide reviews carried out in other local authority areas and will consider and disseminate key learning accordingly via the HSAB members, HSAB website learning from experience pages and other lines of communication as identified.
- 4.3. The LRS will provide quality assurance for SARs prior to SARs being presented to HSAB members for sign off and publication agreement.

### **5. Reporting arrangements**

- 5.1. The chair of the LRS will update HSAB members at quarterly board meetings on the work and progress of the group including updates on any SAR review commissioned and any risks or issues in relation to meeting statutory responsibilities.