



4 Local Safeguarding Adults Boards (4LSAB) Policy Development and Implementation Subgroup

TERMS OF REFERENCE

Purpose:

To develop and implement policy, process and guidance in relation to safeguarding adults that will protect adults at risk over the age of 18 from harm and support partnership working and good practice across the 4LSAB area (Southampton, Hampshire, Isle of Wight and Portsmouth).

Objectives:

- a. To develop the 4LSAB Adult Safeguarding Multi-Agency policy, process and guidance (referred collectively as 'policies' in the document).
- b. To develop any other policies pertinent to adult safeguarding, as directed by the 4LSABs and in consultation with partner agencies/other organisations/service user groups as appropriate.
- c. To carry out a rolling review programme to ensure that all 4LSAB policies are regularly updated and remain up to date, in line with best practice, and compliant with all relevant legislation and guidance.
- d. To facilitate the implementation of 4LSAB policies, through:
 - developing and disseminating resources and tools to support professionals working with the 4LSAB adult safeguarding policies.
 - developing or commissioning training and/or training materials in relation to 4LSAB policies.
- e. To consider any national guidance that has been released that may lend itself to a collaborative approach or response across the 4LSABs.
- f. To work with the 4LSCPs on any area of joint policy relevant to safeguarding both adults and children.
- g. To receive regular updates from individual Boards and member organisations on key themes, priorities and delivery of policy to help inform effective joint working.



- h. To act as a conduit to other local organisations that have safeguarding adults responsibilities, such as district and borough councils, to ensure that key updates on the introduction of new safeguarding adults policies, or changes to existing policies, are shared.

Meeting arrangements:

The subgroup will meet bi-monthly. Task and finish groups may be convened for completing individual pieces of work.

The Chair will be nominated by the subgroup for a term of two years.

The subgroup will be administered by the Portsmouth Safeguarding Adults Board.

Any member may submit items for the agenda. These should be received by the Chair at least 2 weeks in advance of the meeting.

Membership:

- LSAB Board Managers
- Hampshire County Council
- Southampton City Council
- Portsmouth City Council
- Isle of Wight Council
- Hampshire Constabulary
- Hampshire and Isle of Wight Fire and Rescue Service
- Health Representation from Clinical Commissioning Groups
- Health Representation from NHS providers
- Representation from Housing Services/providers
- Representation from District Councils
- Representation from Hampshire Police and Crime Commissioner

Quoracy:

For the group to be quorate it will require two out of three funding partners and at least one provider.

Accountability:

The subgroup is accountable to the each of the 4LSABs and will provide regular reports to each LSAB Board meeting.

Matters relevant to the 4LSAB Coordination and Liaison Working Group will be referred to that meeting.



Review:

These Terms of Reference will be reviewed annually by the Policy Development and Implementation subgroup.

Date Approved: October 2021

Review Date: October 2022