



4LSAB Health Sub-Group Terms of Reference

Purpose of the group

The overarching purpose of the group, in line with the Care Act 2014, is to support health providers working across Local Safeguarding Adults Boards, (Hampshire, Southampton, Isle of Wight and Portsmouth), to work collaboratively and effectively to safeguard and promote the safety and well-being of adults at risk and/or in vulnerable situations. To support opportunities for joint responses to health safeguarding inequalities, statutory changes, and systems learning.

Liaison with the relevant 4Local Safeguarding Children Partnerships and subgroups will be undertaken as required so that a whole family approach is adopted by the Health Subgroup and implications for Children, Looked After Children, and Care Leavers are considered within the functions of the group.

Functions of the group

- To provide a forum for open and honest strategic discussion of safeguarding adult priorities in health services across Hampshire, Isle of Wight, Portsmouth and Southampton, providing a common health voice at Local Safeguarding Adult Boards
- The group does not have the authority to make decisions but is responsible for completing priorities agreed by the 4LSAB's
- To highlight key priorities for the Health Subgroup in line with the 4LSAB's Business Plans
- To promote opportunities for Health to share information regarding the prevention and escalation of risk, to mitigate risks across the health safeguarding system.
- To develop links with the subgroups across the 4LSAB system to identify themes and trends in terms of systems development
- To ensure that key themes and learning from Statutory reviews, such as Safeguarding Adult Reviews (SARs), Domestic Homicide Reviews, (DHR's), and Multi-Agency Safeguarding Audits and national guidance are shared with health providers with the aim of improving practice to reduce the likelihood of similar incidents
- To provide a collaborative forum to review and share all updated and new guidance, policy and practice, so that appropriate actions are taken to implement them across the health system
- To identify, share and escalate to commissioners where appropriate safeguarding best practice and preventative initiatives to assist health agencies improve outcomes for adults at risk of harm and abuse
- To identify and address concerns in relation to the delivery of services and/or interagency working within the health system that may create safeguarding concerns

Chair Arrangements

The group will be co-chaired by Senior Designated Nurse for Safeguarding Adults, (Hampshire Southampton Isle of Wight CCG) and representative from Provider

Group Membership

The group will be formed of representatives from:

- Health Representation from Clinical Commissioning Groups/ICB
- Health Representation from NHS providers
- Independent Private Care Providers
- Representative from Healthwatch

Associate Members to be invited as required to complete specific piece of work

- Advocacy Services
- Representative from the voluntary sector

Agencies will confirm their representatives at an individual level. Agency leads are expected to attend all scheduled meetings. Deputies may attend under exceptional circumstances, and this should be no more than two meetings per year and should have the authority to make decisions on behalf of their organisation. The chairs will monitor attendance and representation of member agencies, escalating any concerns to the relevant SAB. Administration shall be provided by Hampshire Safeguarding Adults Board in the first instance but will continue on a rotational basis by partner agencies.

Quoracy

For the group to be quorate it will require - one of the chairs and representatives from 3 provider organisations, with at least one from an acute provider and one from a community provider, and from at least two different place-based areas.

Frequency of Meetings

The group will meet quarterly, though more frequent meetings may be necessary to complete specific pieces of work. Task and finish groups may be convened for completing individual pieces of work.

Links to other partnerships, accountability and reporting

The Chairs of the sub-group will prepare an update report for the quarterly Safeguarding Adult Board meetings and contribute to the SAB's annual reports and strategic business plans. Quarterly reports will also be submitted to the Safeguarding and Looked After Children's Committee, as illustrated in the diagram below.

Review and Version control:

The Terms of Reference and membership will be reviewed as necessary or on an annual basis.

Created October 2019

Reviewed Jan 2022
Nest Review due January 2023

