

Hampshire Safeguarding Adults Board Meeting Tuesday 12th June 2018

Present

Templeton, Robert (RT)	Independent Chair - Hampshire Safeguarding Adults Board
Lee, Sue* (SL)	Board Manager – Strategic Partnership Team
Ridley, Adrian* (AR)	Business Manager - Strategic Partnership Team
Allen, Graham (GA)	Director of Adults' Health and Care - Hampshire County Council, Adults Health and Care
Anderson, Angela* (AA)	Head of Professional standards and regulations - Solent NHS Trust
Beckett, Darren* (DB)	Principle Trading Standards Officer - Trading Standards
Flack, Alison* (AF)	CEO - Choices Advocacy
Francis, Paul (PF)	Safeguarding Lead Officer – Hampshire Fire and Rescue Service
Gregory, Craig (CG)	Station Manager Community Safety – Hampshire Fire and Rescue Service
Hearsey, Kerry* (KH)	Chief Executive - Princess Trust for Carers
Leatherbarrow, Emma (EL)	Director of Partnerships - Healthwatch Hampshire
Lee, Sam (SaL)	LeDeR Reviewer - NHS England
Lobo, Marie-Claire (MCL)	Public Health Consultant – Hampshire County Council
Maclean, Caz* (CM)	Associate Director of Safeguarding - Southern Health NHS Foundation Trust
Mackechnie, Scott (SM)	Detective Superintendent – Hampshire Constabulary
McNicholas, Ellen (EM)	West Hampshire CCG

Metcalfe, Jaki (JM)	Consultant Nurse - Central Safeguarding Adults Team, West Hampshire CCG
Mussett, Sarah (SM)	Assistant Director of Nursing (Quality Assurance) - NHS England
Outterside, Stuart (SO)	Head of Learning Disabilities – Hampshire County Council
Pearce, Juliet (JP)	University Hospital Southampton
Phillips, Paul (PP)	Investigations Unit Manager – South Central Ambulance Service
Roberts, Josephine (JR)	Head of Specialist Housing Solutions - Radian
Smith, Eliot (ES)	Named Professional for Safeguarding Adults – Southern Health Foundation Trust
Spencer, Louise (LS)	Associate Director Quality & Nursing - Hampshire Clinical Commissioning Groups Partnership (South)
Thompson, Sarah (ST)	Head of Safeguarding – Portsmouth Hospitals NHS
Upscomb, David (DU)	Safer North Hampshire
Veck, Nicola (NV)	National Probation Service
Vicary, Jessica (JV)	HM Prison Service
Elvy, David (DE)	Senior Administrator – Strategic Partnership Team

*Denotes that the delegate is a voting member of the Board.

Apologies

Barrett, Mel (MB)	Chief Executive – Basingstoke Borough Council
Bowyer, Glenn* (GB)	Group Manager Community Safety - Hampshire Fire and Rescue Service
Browning, Tom* (TB)	Head of Hampshire LDU - Hampshire Probation Service
Butt, Sophie* (SB)	Service Manager - Hampshire Safeguarding Children's Board
Cole, Debra* (DC)	Safeguarding Adults & Domestic Abuse Lead - Surrey and Borders Partnership NHS Foundation Trust
Cruickshank, Helen* (HC)	Consultant in Public Health – Hampshire County Council
Date, Alice (AD)	Senior Probation Officer - National Probation Service
Dibdin, Craig (CD)	Chief Superintendent - Hampshire Constabulary
Fairhurst, Cllr Liz (LF)	Executive Member – Hampshire Adult Services
Fitzsimons, Alison (AF)	Associate Director of Nursing - Portsmouth Hospital Trust
Lappin, Jo* (JL)	Head of Safeguarding, Quality and Governance - HCC Adults Health and Care
Rendle, Catherine (CR)	Policy and Information Office - Action Hampshire
Roberts-Bibby, Stephanie* (SRB)	Prison Governor - HM Prison Service
Sherwood, Dave* (DS)	Assistant Director of Patient Care - South Central Ambulance Service
Szewczyk, Alison* (AS)	Deputy Director of Nursing - Frimley Park Hospital NHS Foundation Trust
Watson, Dave* (DW)	Head of Safeguarding Unit/Reviewing Service - HCC Children's Services
Winter, David (DW)	Chief Inspector - Hampshire Constabulary

Absent

Brandon, Jason* (JB)	Head - Hampshire County Council Mental Health
Cockburn, Tracey* (TC)	Inspection Manager for Adult Social Care - Care Quality Commission
Courtney, Sara* (SC)	Interim Chief Nurse - Southern Health Foundation Trust
Packham, Lesley (LP)	Director - Crown Home Care
Priest, Nicky* (NP)	Assistant Director of Nursing - NHS England (Wessex)
Pussard, Gail* (GP)	Interim Business Manager - Hampshire Care Association
Ryan, Caroline* (CR)	Community Safety Manager - Safer North Hampshire
Smith, Ross* (RS)	Service User Representative

Summary of meeting and actions agreed

Item Number	Summary of key actions agreed	Person responsible
1. Welcome and Introduction	Robert Templeton (RT) welcomed all present to the meeting. Introductions were given around the room.	
2. Minutes and Matters Arising	<p>The minutes of the Hampshire Safeguarding Adults Board held on the 22nd March 2018 were considered and agreed to be an accurate record of the meeting.</p> <p>An update on action H1.01 from 22/03/18 would be brought to the meeting under the agenda.</p> <p>Graham Allen (GA) brought an update regarding the CQC review. A Hampshire system summit is upcoming. Details of the review findings would be brought and there would be a chance to respond.</p>	
3. Thematic review action plan – review of progress	<p>Sue Lee (SL) introduced a joint presentation on the Thematic Review Action Plan. The presentation would be available as an appendix to the minutes of the meeting. SL gave an overview of the Action Plan.</p> <p>The presentation covered the following areas:</p> <ul style="list-style-type: none"> - Stuart Outterside (SO): Transition - Jaki Metcalfe (JM) and Eliot Smith (ES): Health Task and Finish Group - SL and Alison Flack (AF): Understanding and Application of the Mental Capacity Act <p>The Mr C SAR gave an example of a poor advocacy transition. The Advocacy Consortium in Hampshire is working towards enabling advocacy to be a seamless experience.</p> <p>Going to hospital as a Hampshire resident often means leaving the county. There is a good arrangement of sharing within Southampton, and a similar arrangement is aimed for across all borders.</p>	

	<p>Questions were welcomed from Board members.</p> <p>The work being undertaken in Health could be a chance to develop co-production. It is intended to avoid reproduction of existing guidance, but focus on embedding good practice and pathways that allow good coordination of care. Bringing together principles and co-producing around those areas will be considered. A meeting is booked to refine the setup of workstreams.</p> <p>Care and treatment reviews can provide focus and aid adaptation of care. Main processes must be safely incorporated. Having pathways that are too broad can take the focus off of what works well for individuals.</p> <p>There are concerns around those transitioning through children’s services. Challenges would fall into preventative duties. The care leavers team is working to pick up any patients that have fallen through gaps. These often involve underlying mental health needs. Recruitment for mental health teams is taking place. The system has improved, but there is still work to be done.</p> <p>An invitation to the Transforming Transition panel has been received by advocacy. The thematic review can be taken to be presented.</p> <p>Interest in a sub-regional MCA campaign to raise awareness with the general public and those working in related services was gauged. This would also be raised with the other local SABs.</p> <p>The plans presented were approved by the Board. Workstreams will be coordinated by the Board, particularly in areas where work overlaps.</p> <p>The Hampshire County Council owned MCA toolkit is in use across other local authorities, but on an informal basis. It is highlighted in the Thematic Review that, with a lack of formal adoption, the toolkit has been altered in other areas. The aim is to provide a single,</p>	
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	<p>consistent tool across the local area. This will still be owned by Hampshire.</p> <p>Recommendations around MCA are outlined in the Policy Implementation Group report. The Health Subgroup report reflects recommendations for health. It was felt that an overarching report on recommendations to the Board would be useful. This could be drawn up retrospectively.</p> <p>All recommendations can be reviewed at the December Board meeting.</p>	<p>SL/AR</p>
<p>4. Learning Disability Mortality Review (LeDeR) - Overview of findings</p>	<p>Sarah Mussett (SM) and Sam Lee (SaL) gave a presentation on the Learning Disability and Mortality Review (LeDeR). The presentation would be available as an appendix to the minutes of the meeting.</p> <p>Questions were welcomed from Board members.</p> <p>LeDeR reviews are taking place in the local authority. It is important to link together for resources.</p> <p>There are concerns around challenges with primary care. GPs are not feeling adequately trained on the process of how to submit a case for referral.</p> <p>In the reporting of a learning disability death, the mandate is around the review. This is not a statutory function for any organisation, and resources need to be freed up to complete this. This is an issue that needs to be resolved.</p> <p>Looking at tracking recommendations will be part of a wider piece of work. Audit work around learning is being looked at. More resources will be required.</p> <p>There are still cases of people with learning disabilities dying young. There are planned actions to ensure that people with learning disabilities get the care they require.</p>	

	<p>A link to the LeDeR report has been circulated to the Board within the Policy and Practice Bulletin.</p>	
<p>5. Fire Death Analysis</p>	<p>Paul Francis (PF) and Craig Gregory (CG) gave a presentation on Fire Death Analysis. The presentation would be available as an appendix to the minutes of the meeting.</p> <p>Fire death cases from the last three years have been considered in this joint work between the Hampshire Fire and Rescue Service and the Hampshire Safeguarding Adults Board. The intended outcomes of the work include reducing fire deaths and serious injuries and helping understand the risks.</p> <p>Detail information has been collated from HFRS and HSAB. A multi-agency workshop for involved agencies is planned, with the intention to review each case. The work is planned to be finished by the next Board meeting, where a report will be presented.</p> <p>Questions were welcomed from Board members.</p> <p>Fire awareness training needs to be improved across agencies. Risk factors identified must be incorporated into risk assessments.</p> <p>SCAS have a separate section for fire safety, and have a good working relationship with HFRS. This is not always the case in other counties. A monthly report is produced, and if there have been three referrals for one patient further action will be triggered.</p> <p>The multi-agency triggers protocol highlights multiple events for patients. This is not currently in place in Hampshire. Sharing intelligence and concerns is important, but there is currently no given route to do so.</p> <p>Work is taking place on guidance for raising a concern. Triggers need to be incorporated into this. All partners should be considering the inclusion of fire safety in their risk assessments. Risk assessments need to reflect a continuous review of risks. It is important to consider those living in their own homes and those in provided housing.</p>	

	<p>An audit tool has been developed and has been distributed for members in its draft stage. This should be a live document, to be regularly reviewed.</p> <p>A knowledge forum will be looking at data statistics to draw out key learning points. Other reviews have been very fire-centric. The outcome of the review must be multi-agency. Learning must be imbedded into practice, and would be good to be included into initial training.</p> <p>Fire Safety was previous a subgroup of the Board that came to a close. There would be a possibility of this group being re-established.</p> <p>The fire service are using the Multi-Agency Risk Management Framework to manage and mitigate risk. A Hoarding protocol has also been formed, which could be expanded into a 4LSAB document.</p> <p>An professional curiosity in fire safety is needed. HFRS are happy to support the imbedding of this learning. Student nurses have been invited to shadow HFRS officers, and this offer could be extended.</p> <p>Paul Phillips (PP) raised a useful safeguarding acronym from SCAS, covering fire, that would be shared with the Board.</p>	<p>PP</p>
<p>6. Chairs report including update on 4LSAB joint working approach</p>	<p>RT gave a Chairs Report presentation. The presentation would be available as an appendix to the minutes of the meeting, and a full report would be circulated following the meeting.</p> <p>Areas covered were as follows:</p> <ul style="list-style-type: none"> - The SAR repository update - A new guide from Skills for Care on the role of the Safeguarding Adults Board Chair - Learning Disabilities Mortality Review - Controlling or coercive behaviour 	

	<ul style="list-style-type: none"> - Board liabilities around SARs - Homelessness - Other news 	
<p>7. Subgroup Reports and Q&A</p>	<p>Reports were given from the HSAB Subgroups. All reports would be available as appendices to the minutes of the meeting.</p> <ul style="list-style-type: none"> • Health <p>The subgroup is considering the Was Not Brought Policy. MCA is driving the Children’s agenda. There has been an update on serious incidents. The group is undertaking risk analysis.</p> <ul style="list-style-type: none"> • Quality Assurance <p>Two 4LSAB meetings have taken place and a further workshop is planned. Attendance has been good. Terms of Reference have been drafted and the Board were asked to approve these.</p> <ul style="list-style-type: none"> • Learning and Review <p>There has been a STP workshop around safeguarding. STP is looking in a strategic direction for safeguarding, working more collectively to deliver across the area. Jo Lappin (JL) will speak to RT regarding this.</p> <p>A meeting on learning from deaths has raised issues around colleagues not understanding how SABs work. An offer has been made to health organisations to coordinate work and build this information into plans.</p> <ul style="list-style-type: none"> • Housing <p>There has been consistent representation at meetings. A proposed work programme,</p>	<p>JL/RT</p>

	<p>aligning the work of Housing with the Board more closely, has been drafted and will be taken to the next Business group. Work is taking place with HFRS to develop a multi-agency protocol. This has been passed to the Policy group to consider. Rotation of the position of Chair is being considered.</p> <p>On the anniversary of Grenfell Tower, it will be important to consider the impact this will have on people.</p> <ul style="list-style-type: none"> • Stakeholder <p>The Board was asked to note the progress of the group.</p> <ul style="list-style-type: none"> • Policy <p>The Policy group work programme has been focussed on 4LSAB work. Triggers and fire risks will be added into the guidance on raising safeguarding concerns. Minor changes are being made to the Escalation Policy regarding Making Safeguarding Personal. Five steps for the Thematic Review were outlined for the Board to agree. Endorsement was requested for the Domestic Abuse Referral Pathway.</p> <p>Multi-agency guidance has been developed for adult services with multi-agency partners. A strategy around sexual exploitation is being developed. The Policy and Practice Bulletin contains links to all current policies.</p> <p>The Board confirmed agreement to all recommendations. The report can be taken to the other local Boards for consistency.</p> <ul style="list-style-type: none"> • Business <p>The Thematic SAR review and CQC work had been discussed earlier in the meeting. The Risk Register will be reviewed and updated again. Changes of membership are being reviewed. 4LSAB work is progressing. The Business plan has been reviewed.</p>	<p>SL</p>
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	<p>Joint working is taking place with the Children’s Board and a Think Family focussed conference is planned for January.</p> <p>The Board was asked to note the work reported on and agreed to endorse the 4LSAB work.</p> <p>The Think Family Protocol is to raised on a 4LSAB and 4LSCB basis. This is due to be ready for the joint conference.</p>	
<p>8. Partnership update</p>	<p>An overview of associated partnerships was given.</p> <ul style="list-style-type: none"> • HSCB <p>There is a lot of focus on the Wood Review. RT is meeting with the Chair of the Board to ensure joined-up working.</p> <ul style="list-style-type: none"> • Prevent <p>Jason Brandon has now taken the role of Chair. A counter-terrorism briefing was recently received and an action plan will be developed in response.</p> <ul style="list-style-type: none"> • Domestic Abuse <p>The Chair of the DA Partnership Board had requested that the refreshed strategy be distributed. A link was provided in the Policy and Practice Bulletin. A referral pathway has also been developed.</p> <ul style="list-style-type: none"> • CQC Local Systems Review <p>An update on the CQC review had already been provided in the meeting.</p>	

	<ul style="list-style-type: none"> • County Strategy Group <p>The first meeting of this statutory group will be in July. The focus will be on key deliverables around alignment and coordination and the county agreement around county safety. The group will not be public-facing.</p>	
9. Plenary	<p>Further comments were welcomed from the Board.</p> <p>Presentations have a common theme and need a coordinated response on how to get information through to the workforce and improve practice.</p> <p>It was felt that the meeting had been rich in content. Members should be aware that the acoustics of the room can be difficult and talking needs to be clear.</p>	
10. Any Other Business	No further matters were raised.	
Next Meeting	13th September 2018, 9.30 – 12.30 Police HQ, Netley, Longmore Room	

Hampshire Safeguarding Adults Board – October 2017

Rolling Action Log

Meeting Date:	Ref:	Action Narrative:	Who:	Timeline:	Update:	Status RAG:
22nd March 2018						
22/03/18	H1.01	Consideration will be given to a thematic review, feeding in information received from the LeDeR programme regarding learning disabilities in SARs. This will be added to the agenda for the next Board.	HSAB Team	June 2018		Green: Closed
12th June 2018						
12/06/18	2.01	Draw up overarching report on recommendations to the Board.	SL/AR	September 2018		Red: To Action
12/06/18	2.02	Share safeguarding acronym from SCAS, covering fire, with the Board.	PP	September 2018		Red: To Action
12/06/18	2.03	Discuss STP workshop around safeguarding and strategic direction for safeguarding.	JL/RT	September 2018		Red: To Action
12/06/18	2.04	Add in Triggers and fire risks to the guidance on raising safeguarding concerns.	SL	September 2018		Red: To Action