

## Hampshire Safeguarding Adults Board Meeting Thursday 21<sup>st</sup> March 2019

### Present

Templeton, Robert (RT)	Independent Chair - Hampshire Safeguarding Adults Board
Lee, Sue (SL)	Strategic Partnerships Manager – Strategic Partnership Team
Ridley, Adrian (AR)	Business Manager - Strategic Partnership Team
Beckett, Darren (DB)	Principle Trading Standards Officer - Trading Standards
Bowyer, Glenn (GB)	Group Manager Community Safety - Hampshire Fire and Rescue Service
Cole, Debra (DC)	Safeguarding Adults & Domestic Abuse Lead - Surrey and Borders Partnership NHS Foundation Trust
Cruickshank, Helen (HC)	Consultant in Public Health – Hampshire County Council
Holder, Fiona (FH)	Head of Safeguarding – Solent NHS
Kent, Amanda (AK)	Chief Executive – Speakeasy Advocacy
Kinsetta, Lorretta	Hampshire Clinical Commissioning Groups Partnership (South)
Maclean, Caz (CM)	Associate Director of Safeguarding - Southern Health NHS Foundation Trust
McCardle, Sandra (SM)	NHS North East Hampshire and Farnham CCG

Metcalfe, Jaki (JM)	Consultant Nurse - Central Safeguarding Adults Team, West Hampshire CCG
Osbaldeston, Laura-Jane (LJO)	NHS Fareham and Gosport CCG
Priest, Nicky (NP)	Assistant Director of Nursing - NHS England (Wessex)
Pritchard-Thomas, Katie (KPT)	NHS Hampshire Hospitals
Read, Vanessa (VR)	Executive Officer – Hampshire Care Association
Rowlinson, Anthony (AR)	Hampshire Constabulary
Sherwood, Dave (DS)	South Central Ambulance Service
Smith, Sarah (SS)	Tenancy Support Manager – Vivid Homes
Elvy, David (DE)	Senior Administrator – Strategic Partnership Team

## Apologies

Allen, Graham (GA)	Director of Adults' Health and Care - Hampshire County Council, Adults Health and Care
Barrett, Mel (MB)	Chief Executive – Basingstoke Borough Council
Brandon, Jason (JB)	Head - Hampshire County Council Mental Health
Butt, Sophie (SB)	Service Manager - Hampshire Safeguarding Children's Board
Fairhurst, Cllr Liz (LF)	Executive Member – Hampshire Adult Services
Hearsey, Kerry (KH)	Chief Executive - Princess Trust for Carers
Lappin, Jo (JL)	Head of Safeguarding, Quality and Governance - HCC Adults Health and Care
Ludick, Zena (ZL)	Operations Director Medicine – Hampshire Hospitals Foundation Trust
McNicholas, Ellen (EM)	Director of Quality and Nursing - West Hampshire CCG
Pearce, Juliet (JP)	Patient Safety Manager - University Hospital Southampton
Thompson, Sarah (ST)	Head of Safeguarding – Portsmouth Hospitals NHS
Winter, David (DW)	Chief Inspector - Hampshire Constabulary

Absent

Anderson, Angela (AA)	Head of Professional standards and regulations - Solent NHS Trust
Bourke, James (JB)	Prison Governor - HM Prison Service
Browning, Tom (TB)	Head of Hampshire LDU - Hampshire Probation Service
Cockburn, Tracey (TC)	Inspection Manager for Adult Social Care - Care Quality Commission
Dibdin, Craig (CD)	Chief Superintendent - Hampshire Constabulary
Hull, Paula (PH)	Director of Nursing and Allied Health Professionals – Southern Health Foundation Trust
Leatherbarrow, Emma (EL)	Director of Partnerships - Healthwatch Hampshire
Packham, Lesley (LP)	Director - Crown Home Care
Phillips, Paul (PP)	Safeguarding Manager – South Central Ambulance Service
Ryan, Caroline (CR)	Community Safety Manager - Safer North Hampshire
Smith, Ross (RS)	Service User Representative
Szewczyk, Alison (AS)	Deputy Director of Nursing - Frimley Park Hospital NHS Foundation Trust
Veck, Nicola (NV)	National Probation Service

Watson, Dave (DW)	Head of Safeguarding Unit/Reviewing Service - HCC Children's Services
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## Summary of meeting and actions agreed

Item Number	Summary of key actions agreed	Person responsible
<b>1. Welcome and introductions</b>	RT welcomed all present to the meeting. Introductions were given around the room and apologies received were noted.	
<b>2. Minutes and Matters Arising</b>	<p>The minutes of the Hampshire Safeguarding Adults Board held on the 4<sup>th</sup> December 2018 were considered and agreed to be an accurate record of the meeting.</p> <p>No outstanding actions were raised from the minutes.</p>	
<b>3. Chairs report and LSAB chair survey findings</b>	<p>RT gave an update presentation on an audit of national SABs.</p> <p>MCA is a key focus nationally. There is a drive for regular Chair's meetings with the local council Chief Executive.</p> <p>Working with families in SARs is a concern, particularly around managing expectations. A drive for justice can be a factor. As a partnership of agencies, boards have a level of legal ambiguity.</p> <p>Good progress has been made in building links with the Quality Surveillance Group.</p> <p>MSP is not yet fully embedded. A workshop is planned to undertake further work. Guidance is being formed around thresholds.</p> <p>Issues raised in SARs are often shown repeating in new cases. These issues should be addressed, and careful consideration given as to whether it is worth running a SAR for a new case. Risks must be discussed collectively.</p> <p>The Care Act specifically covers SARs as a Section 42 duty, but details are not given on other forms of review.</p>	

	<p>There can be creative ways of learning from cases. Taking no action is not a solution. There can be challenges within Health, as reviews are not a statutory requirement. The Board needs to be able to highlight issues identified.</p> <p>There is great difficulty with front-line staff, as work can be under-valued when going well, but highlighted when issues occur. The workforce needs to be valued.</p> <p>The report will be distributed to the Board following the meeting.</p>	<b>RT</b>
<p><b>4. Subgroup Reports and Q&amp;A</b></p>	<p>Reports were received from the HSAB Subgroups. These are available as appendices to these minutes.</p> <ul style="list-style-type: none"> <li>• Health</li> </ul> <p>JM provided a summary of the report.</p> <p>A referral around mental health has been received from NHS England. This will be referred to the Board.</p> <ul style="list-style-type: none"> <li>• Quality Assurance</li> </ul> <p>AR provided a summary of the report. This would be distributed following the meeting minutes.</p> <ul style="list-style-type: none"> <li>• Learning and Review</li> </ul> <p>AR provided a summary of the report.</p> <p>8 cases have been referred in this period, one of which has been confirmed as meeting the criteria for an SAR.</p>	

	<p>Cases received by the board are being closely monitored, and consideration given to whether the SAR pathway is the correct one to use in order for the most effective method of drawing learning from cases to be used. Case have been received that contain only single-agency concerns.</p> <p>Jo Lappin will be stepping down as Chair of the Learning and Review subgroup. Laura-Jane Osbaldeston will be taking on this role from the next meeting.</p> <p>The board has received 63 referrals in total. 4 of these have become SARs, and a number of additional learning events have taken place.</p> <ul style="list-style-type: none"> <li>• Housing</li> </ul> <p>SS provided a summary of the report.</p> <p>Membership of the subgroup is increasing with new housing associations joining the group. One will bridge housing and health.</p> <p>Housing members are now getting more involved in other subgroups.</p> <p>Homelessness has been identified as a national key issue. Work around this could be owned by the housing group moving forward.</p> <ul style="list-style-type: none"> <li>• Stakeholder</li> </ul> <p>AR provided a summary of the report.</p> <p>The work programme has been identified for the year, including work leads. Publicity material is being updated. Establishing links and service user involvement is ongoing work. Animation scribe work is progressing.</p> <ul style="list-style-type: none"> <li>• Policy</li> </ul>	
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	<p>SL provided a summary of the report.</p> <p>The 4LSAB and 4LSAB Family Approach Protocol has been published and is available on the website. This is supported by an online toolkit, hosted on the Childrens Board website.</p> <p>A programme of multi-agency staff briefings are being planned as joint work with the children’s board.</p> <p>The multi-agency Hoarding guidance has been finalised. A set of templates have been developed for the Risk Management Framework.</p> <p>LJO is leading work on raising safeguarding concerns, giving a good understanding across the system.</p> <p>Work is being refreshed on the Board website around policies and guidance.</p> <ul style="list-style-type: none"> <li>• Business</li> </ul> <p>RT provided a summary of the report.</p> <p>All key items from the report would be covered under agenda items.</p> <ul style="list-style-type: none"> <li>• Workforce Development</li> </ul> <p>RT provided a summary of the report.</p> <p>The subgroup is continuing to look for a permanent Chair. There is a possibility of employing an interim independent Chair.</p> <p>Training is available through the Board and all agencies are encouraged to utilise this.</p>	
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	<p>An STP task and finish group on safeguarding is taking place. This will have key implications for all boards and local authorities.</p> <p>RT will look into work taking place and consider how to join up work across boards.</p>	<b>RT</b>
<b>5. HSAB Concerns Register</b>	<p>The HSAB Concerns Register was considered. This has now changed name from the Risk Register.</p> <p>The LD Thematic Review may need to be highlighted and given a recommendation regarding where workstreams sit.</p>	
<b>6. GWMH Assurance &amp; Learning Oversight Board update</b>	<p>Sandra McCardle gave a presentation on the GWMH Assurance &amp; Learning Oversight Board.</p> <p>There are overarching areas for action, particularly around embedding actions and learning.</p> <p>Cultural change needs to be supported. Service user concerns must be listened to and responded to appropriately. A helpline for involved families has been set up.</p> <p>The four boards across Hampshire will take work and recommendations forward. This will be a standing agenda item for the board.</p> <p>SL gave a presentation on behalf of Jo Lappin on the HCC response to the GWMH and the findings from the HCC IMR.</p> <p>The HCC report will be published and made available. The 4LSAB Learning from Deaths forum has been set up to take this work forward.</p>	
<b>7. LD SAR workshop</b>	<p>JM gave a presentation on the LD SAR Thematic workshop.</p> <p>Key learning points raised from LD SARs in the region were considered.</p>	

	<p>The Disability Partnership Board is considering Keeping Safe as a topic, and it would be helpful to have engagement around the actions from the workshop.</p> <p>Good practice should be proactively promoted.</p>	
<b>8. Ms D SAR</b>	<p>SL gave a presentation on the Ms D SAR.</p> <p>SAR work is in progress, in partnership with the Surrey SAB. This complex case picks up issues around transition.</p> <p>IMR authors have been identified and reports are now awaited. The SAR panel has been formed.</p> <p>It is expected that the final review will be complete in October. There is a focus on reflection for the case. Useful learning will be drawn out of the process. A proactive and forward-looking approach is needed.</p>	
<b>9. CQC System Review</b>	<p>SL provided an update on the HCC CQC System Review.</p> <p>The six-month gateway has now passed. The action plan has been updated and presented to the Health and Wellbeing Board.</p> <p>The review is due for completion in July. This will be reconsidered at a later board meeting.</p>	
<b>10. Hampshire Police 'Adult at Risk improvement Plan'</b>	<p>A report was circulated to Board members.</p>	

<b>11. LSCB infrastructure changes</b>	<p>RT provided an update on the LSCB infrastructure changes.</p> <p>A form of board will remain in place for each on the local authorities. An executive group across the four areas is being formed. Once the dates of these meetings have been agreed, the Inter-Authority Working Group can be coordinated to meeting on the same day for any cross-over issues to be discussed.</p> <p>A document was distributed to Board members.</p>	
<b>12. Survey - Strategic Assessment for Community Safety</b>	<p>SL provided an update on the County Strategy Group Survey around the Strategic Assessment for Community Safety.</p> <p>The Strategic Assessment has been published on the HCC website here: <a href="#">Strategic Assessment</a></p> <p>Work is underway to draw together a county agreement, and a review of how relevant key priorities are partnerships is taking place. Opportunities for collaboration and shared resources are being sought.</p> <p>The survey can still be responded to in order to feed into this work.</p> <p>Key wrap-around themes that underpin this work include safeguarding and responding to vulnerability.</p>	
<b>13. Audit of prisons, probation and housing</b>	<p>The audit was not discussed at the meeting, but presentation slides would be made available to Board members.</p>	
<b>9. Any Other Business</b>	<p>An email has been circulated regarding the closure of Home Office WRAP training. A new provider for this training is being sought.</p>	
<b>Next Meeting</b>	<p><b>20<sup>th</sup> June 2019 – 09.30-12.30</b>  <b>Longmore Room, Police HQ, Victoria House, Netley, SO31 4TS</b></p>	

### Hampshire Safeguarding Adults Board Rolling Action Log

Meeting Date:	Ref:	Action Narrative:	Who:	Timeline:	Update:	Status RAG:
<b>21<sup>st</sup> March 2019</b>						
21/03/19	1.01	Distributed Chairs report to Board.	RT	20/06/19		<b>Red: To Action</b>
21/03/19	1.02	Look into workforce development work taking place and consider how to join up work across boards.	RT	20/06/19		<b>Red: To Action</b>