

HAMPSHIRE SAFEGUARDING ADULTS BOARD

The Hampshire Safeguarding Adults Board (HSAB) is a statutory body set up under the Care Act 2014. The Board consists of partner agencies which co-operate with each other in order to ensure that local safeguarding arrangements and partners act together effectively to protect adults in its area who have care and support needs. The HSAB also has a strategic role to oversee and lead adult safeguarding across the area it serves and is interested in a range of matters that contribute to the prevention of abuse and neglect such as safety of patients in its local health services, quality of local care and support services, effectiveness of prisons and approved premises in safeguarding offenders and awareness and responsiveness of further education services. The HSAB also acts as an important source of advice and assistance, for example in helping others to improve their safeguarding mechanisms. In order to fulfil responsibilities effectively, the HSAB has established effective links with a wide range of relevant strategic partnerships and plans in Hampshire and will share relevant information and work plans in order to reduce any duplication and maximise any efficiencies given that there are likely to be overlapping objectives and membership.

BUSINESS PLAN 2016/19

This Business Plan responds to the key priorities outlined in HSAB's Strategic Plan and explains the work the Board and its partner organisations will be undertaking during the first 3 years to ensure these priorities are realised. The business plan will be reviewed in 2019/20 in terms of the progress made and to provide a clear focus during the final 2 years of the HSAB strategy. The Board with the support of its sub groups, will take a leadership role in the delivery and quality assurance of partnership working in these areas. This Business Plan is designed to enable implementation and monitoring of actions in a clear and concise way. Progress against this plan will be reviewed and monitored by the Business Group, with Chairs of the relevant subgroups reporting on progress against their actions to this group. Where necessary and appropriate the Business Group will highlight areas of concern and good practice to the full HSAB Board meetings for further action.

Key themes running through all priorities

- Clear leadership and direction from the Board
- Safeguarding is everyone's responsibility
- Prevention, early intervention and transition
- Making Safeguarding Personal
- Strengthening engagement of all sectors and building networks
- Coordination and alignment with other strategic partnerships

The Hampshire Safeguarding Adults Board will achieve its vision through the working out of the following strategic objectives:

No.	Priority	Key actions	Owner	Success measures	Monitoring and timescales
1.	<p>Engaging local communities to ensure wide awareness of adult abuse and neglect and its impact</p> <p>Enablers:</p> <p>HSAB Website</p> <p>Publicity materials</p> <p>HSAB multi-agency training programme</p> <p>SAL Network</p> <p>Stakeholder events</p> <p>Established links with strategic partnerships</p> <p>Established 4LSAB Communication Network</p>	<p>1. Themed campaigns to develop community awareness & engagement of abuse and neglect and its impact. Year 1 to focus on financial abuse.</p> <p>Joint, coordinated campaigns with other local boards.</p> <p>Annual calendar of events.</p>	Stakeholder Group	<p>Themed based campaign April 2017 and annually for the life of the plan. Year 1 – financial abuse. Year 2 tackling loneliness and social isolation.</p> <p>Joint, coordinated campaigns with other boards.</p> <p>Annual calendar of events published.</p>	<p>Year 1 campaign - financial abuse April – Sept 2017 (Report to HSAB Dec 17)</p> <p>Year 2 – Tackling Loneliness and Social Isolation April – Sept 2018 (Report to HSAB Dec 18)</p> <p>HSAB annual calendar published by June 17 (Report to HSAB Sept 17)</p>
		<p>2. Update HSAB publicity material - focus on breaking down barriers to reporting, personal responsibilities to speak out, 'building confidence' to report</p> <p>Develop use of social media to promote awareness of adult abuse and neglect - website, quarterly newsletter, twitter, face book, U Tube, etc.</p>		<p>HSAB publicity material reflects and addresses issues highlighted in the 2016 survey</p>	<p>Newsletter June 17 (Report to Stakeholder group)</p> <p>Social media Sept 17 (Report to Stakeholder group)</p>

No.	Priority	Key actions	Owner	Success measures	Monitoring and timescales
1.	<p>(continued)</p> <p>Engaging local communities to ensure wide awareness of adult abuse and neglect and its impact</p>	<p>3. Establish links with Neighbourhood Watch, Citizens Advice and other grass roots organisations – included in Stakeholder group.</p> <p>Grow the Safeguarding Adult Lead' Network and targeted key sectors. Target care providers, housing, FE and HE. Annual event.</p> <p>4. Joint work with education to develop a schools awareness programme on adult abuse and neglect in April 18 and programme launch Jan 19</p>	Stakeholder group	<p>Local communities and organisations are kept uptodate about local issues and developments relating to adult safeguarding.</p> <p>The SAL network includes all relevant groups</p> <p>Children and young people are aware of adult abuse and neglect and the inter-generational aspects of this are addressed.</p>	<p>Review of Stakeholder group membership (Dec 16). Revised membership in place by March 17 (Report to HSAB June 17)</p> <p>Development work with key sectors Jan-Sept 17. Annual SAL event Sept 18 (Report to HSAB Dec 17)</p> <p>Schools awareness programme implemented (report to HSAB Sept 19)</p>
2.	<p>Prevention and early intervention – promoting well being and safety and acting before harm occurs</p> <p>Enablers:</p>	<p>1. activity aligned with wider initiatives aimed at promoting well being, prevention, early intervention and effective management of transition for 16+ age group</p>	Business Group	<p>Links and coordination across relevant partnerships and strategies.</p> <p>Website has Information re disability hate crime, Prevent, domestic abuse, modern slavery, mate crime, HBV, etc.</p>	<p>Partnership updates at every HSAB meeting (Ongoing)</p>

	Supportive Communities (HCC) Wellbeing Trigger Tool (HCC)	2. Work with partners to ensure prevention and safeguarding are included in new and emerging models of funding & service delivery.	Partners agencies	Prevention and safeguarding is embedded in service plans and new models of service delivery and funding. These are consistent with the HSAB strategic plan.	Reports from partners to HSAB (on-going) Self audit June – Sept 17 (Report to HSAB Dec 17)
No.	Priority	Key actions	Owner	Success measures	Monitoring and timescales
2.	(continued) Prevention and early intervention – promoting well being and safety and acting before harm occurs Enablers: Safe and Well scheme (HFRS) Guidance on Tackling Loneliness and Isolation (LGA/Age UK) Adult safeguarding learning and development programme (HSAB) 4LSAB multi-agency risk management framework HSAB Prevention Strategy	3. Audit of local resources aimed at addressing social isolation and loneliness. HSAB to adopt national guidance	Partner agencies Policy Group	Availability of a map of local initiatives addressing loneliness and social isolation Joint work with the Health and Wellbeing Board to develop a strategy on tackling loneliness and social isolation	Audit of loneliness and social isolation (include summary in HSAB annual report) Strategy in place by Dec 2017 (reports to HBW and HSAB Dec 17)
		4. Familiarisation and training on the 4LSAB risk framework – via HSAB learning and development programme	Workforce group	Partner agencies have embedded the 4LSAB risk framework within standard procedures.	All partners formally adopted the framework and training from Sept17 (HSAB report Dec 17)
		5. Alignment of Board activities with the broader health and well-being agenda in order to deliver accountability to the wider local strategic partnership.	Business Subgroup	Business subgroup ensures links and coordination across relevant partnerships and strategies.	Partnership updates at every HSAB meeting (Ongoing)

Supporting Troubled Families Programme (HCC) Think Family approach	6. Mapping of local resources, services and programmes that support effective transition	Partner agencies	HSAB multi-agency risk management framework is embedded in partner agencies and also used as a tool to manage transition from 16+ years to adulthood. Partners promote wellbeing, prevention and safety within business as usual activity.	HSAB undertakes a mapping exercise an audit Sept 17 (Report to HSAB March 18)
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3.	<p>Well equipped workforce across all sectors</p> <p>Enablers</p> <p>4LSAB Learning and Development Strategy</p> <p>HSAB multi-agency learning and development programme</p> <p>HSAB website</p> <p>Safeguarding Adult Lead (SAL) Network</p> <p>NHS England training</p>	<p>1. Deliver a small training programme in year 1 reflecting HSAB priorities e.g. MSP, risk management and learning into practice.</p> <p>Develop approaches to promote service user involvement in training programmes</p> <p>2. Build networks and partnerships with the safeguarding & partner org. workforce leads.</p> <p>3. Establish a sustainable model 2017/18 onwards</p>	Workforce Development Group.	<p>Small training programme delivered in year 1 and expanded year 2 onwards reflecting HSAB key priorities.</p> <p>Availability of high quality multi-agency adult safeguarding training across all sectors from 18/19 onwards.</p> <p>Staff feel confident and competent in safeguarding practice.</p> <p>Services are able to evidence that they are developing their workforce and improving the quality of the service.</p> <p>Individual agencies have access to high quality material to support</p>	<p>Pilot 2017/18</p> <p>Roll out of a programme 2018/19</p> <p>Extend to the other LSABs 2019 onwards</p> <p>(Workforce group reports to HSAB - on-going)</p> <p>Training programme and attendance figures.</p> <p>Feedback from partner agency L&D leads</p> <p>Feedback on training from participants.</p>

	<p>programme for primary care Policy Group</p>	<p>4. Develop training web pages on HSAB website to support single agency training.</p> <p>Source/develop training materials, resources and innovative delivery methods.</p> <p>Develop a system of HSAB training endorsement.</p>		<p>their internal safeguarding training.</p> <p>A system of training endorsement set up.</p> <p>Service user perspective is included in all training commissioned by the Board.</p>	<p>Training website usage figures.</p>
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4.	<p>Safeguarding services improved and shaped by the views of service users, carers and other stakeholders</p> <p>Enablers:</p> <p>Availability of national guidance</p> <p>User feedback tool developed.</p> <p>HSAB multi-agency learning and development programme.</p> <p>MSP and user involvement is included in the HSAB Quality Assurance Framework.</p> <p>Established Stakeholder Group.</p>	<p>1. Independently facilitated MSP feedback pilot.</p> <p>MSP forms part of the HSAB multi agency training programme.</p> <p>2. Engagement and community participation - hold stakeholder events and undertake a stakeholder survey.</p> <p>Mechanisms supporting co-production and service user and carer engagement in the work of the HSAB.</p>	Stakeholder Group	<p>Service users are at the centre of the safeguarding process which is driven by the outcomes they are seeking.</p> <p>User feedback tool is developed and an MSP pilot undertaken in 2017/18</p> <p>Evidence is available to show culture and practice is changing.</p> <p>Board is inclusive and is representative of all local communities and interests.</p> <p>Board strategies, plans and guidance are informed by stakeholder views and feedback.</p> <p>A range of approaches are used to support co-production and the meaningful involvement and engagement of stakeholders.</p>	<p>Collated findings from MSP pilot (report to HSAB March 18)</p> <p>Position statement on MSP included in the HSAB annual report (annual)</p> <p>Review of the 2017/2018 training programme (overview of MSP training activity in the HSAB annual report)</p> <p>Feedback from stakeholder events and stakeholder survey (Stakeholder group to report to HSAB as and when carried out)</p>

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5.	<p>Clear, effective governance processes are in place within and across organisations</p> <p>Enablers</p> <p>Established Quality Assurance Framework.</p> <p>Assurance and accountability framework agreed and included in strategic plan.</p>	<p>1. Undertake an annual multi-agency themed audit on a priority topic (Year 1 - MSP).</p> <p>Partner organisations to carry out practice audits to ascertain level of MSP compliance.</p> <p>2. Develop an Integrated Scorecard approach to gain a holistic overview of safeguarding risks across the 'system'.</p> <p>Benchmark local data against the HSAB AAF, government 6 safeguarding principles and national comparator information.</p> <p>3. Develop processes to ensure responses and actions plans arising from serious cases are monitored and evaluated effectively. TFG to develop an integrated score card.</p>	Quality Assurance Group	<p>Findings from multi-agency themed audits inform the work of the Board and these promote evidence based practice.</p> <p>Evidence demonstrates changing culture and a shift in practice towards the MSP approach.</p> <p>The whole system approach to safeguarding promoted.</p> <p>HSAB has a clear and accurate picture of the effectiveness of local safeguarding arrangements and is able to compare against other areas. Reliable data available to promotes continuous improvement.</p> <p>Learning from serious cases lead to positive change and improvements across the whole system.</p>	<p>Findings from multi-agency themed audits (included in HSAB annual report).</p> <p>QAS to collate and analyse findings (included in quarterly report to HSAB)</p> <p>TFG to develop an integrated score card – (regular reports back to the QAS)</p> <p>Comparator information and quarterly data reports to the HSAB (summary included in the HSAB annual report)</p> <p>TFG to develop an effective approach - evidence of changes and improvements made as a result of learning from serious cases (learning summary included in the HSAB annual report)</p>

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6.	<p>Learning from experience - mechanisms to gain learning from serious cases and promote service and practice improvement.</p> <p>Enablers</p> <p>HSAB Assurance and Accountability Framework</p> <p>Learning and Review Framework</p> <p>Availability of the impact evaluation template.</p> <p>HSAB multi-agency learning and development programme.</p> <p>Learning from Experience Database.</p> <p>Health Group</p>	<p>1. Commission and oversee the Mr C SAR linking issues to the previous 2 SARs of a similar nature. A thematic review to identify and address blockages.</p> <p>2. Health Group to develop a 'super SIRI' process to enable one combined investigation to be undertaken in cases involving multiple health organisations.</p> <p>3. Commission activities to ensure lessons from serious cases are shared and applied.</p> <p>Learning summary bulletins produced to ensure learning gained from serious cases is widely shared within and across organisations</p> <p>Learning into practice events included in HSAB training programme.</p> <p>Annual thematic review of local and national</p>	Learning and Review Group	<p>HSAB fulfils its statutory duties under s 44 of the Care Act (2014).</p> <p>Joint, collaborative reviews undertaken by the health agencies – enabling systems learning</p> <p>Learning from serious cases is shared widely –availability of opportunities to reflect on practice.</p> <p>'Learning into Practice' events incorporated into the HSAB multi-agency safeguarding training Programme.</p>	<p>SAR Panel set up – (final draft report to HSAB Sept 2017)</p> <p>Progressed and monitored by the Health group (report to HSAB Dec 17)</p> <p>Publication of learning summaries (Updates to HSAB as needed and learning summary included in annual report).</p> <p>Outcomes of local responses plans reported to HSAB (reports to HSAB as needed)</p>

No.	Priority	Key actions	Owner	Success measures	Timescales and monitoring
		SARs.			
6.	(continued) Learning from experience - mechanisms to gain learning from serious cases and promote service and practice improvement.	<p>4. Mechanisms to evidence that services have improved as a result of lessons gained from investigations reviews and these lead to improved outcomes.</p> <p>5. Protocol to enable effective communication and joint working across health and adult social care in response to critical events.</p> <p>6. Board business unit to update the Learning from Experience Database to include post Care Act SARs.</p>	Learning and Review Group	<p>Evidence that learning from serious cases is leading to improvements in practice and services.</p> <p>Effective communication and joined up approach amongst partner agencies in response to critical events</p> <p>Access to up to date information about serious cases and learning from these to support evidence based practice.</p> <p>Information is widely available to support practice improvement and service development.</p>	<p>Impact evaluation reports presented to HSAB prior to closing a SAR (reports to HSAB as needed)</p> <p>Protocol published and added to HSAB website. Draft by April 17(report to HSAB June 17)</p> <p>To be completed by Sept 17 (report to LR group Oct 17)</p> <p>Learning summary bulletins produced by the Learning and Review group (produced and shared with HSAB as needed)</p> <p>Include on the HSAB website to coincide with publication of HSAB</p>

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